**Gadsden Soil and Water Conservation District**

**January 10, 2023**

**Minutes**

***Supervisors Present****:*  Michael Brown, Vincent Moore, Bryan Baxley, Karen Alday-Henderson

**Supervisors Not Present:**  Ralph “Shelby” Sanford

***Others Present****:* Pam Tribue; Edith Turner; Staff; Gadsden Extension; Michael Felton, NRCS, Ted Stansly, NRCS; Stephen Monroe, FDACS

The Gadsden Soil and Water Conservation District Board of Supervisors meeting was called to order at 6:05pm. The meeting was held at the Gadsden County Extension Office, 2140 W Jefferson Street, Quincy FL.

Call to order and Prayer by Supervisor Michael Brown

**Approval of Agenda**

*Motion to approve Agenda as written by Supervisor Vincent Moore, seconded by* *Supervisor Bryan Baxley.*

*Motion carries 4-0*

**Review and approval of November 14, 2022, minutes. *No meetings are held in December.***

*Motion to approve minutes by Supervisor Bryan Baxley, seconded by Supervisor Vincent Moore.*

*Motion carries 4-0*

**Treasurers’ Reports:**

**GSWCD**

* As of January 9, 2023, the ending balance in the GSWCD regular account is $121,816.69

**FDACS**

* As of January 10. 2023, the ending balance in the Cost Share Contract #27701 is $125,581.39
* As of January 10, 2023, the ending balance in the Technician Account Contract #26229 is $13,648.37.
* CD with Centennial Bank is due to renew. Mrs. Tribue will check the current rate for the next meeting.

*Motion to file the Treasure’s reports for audit by Supervisor Bryan Baxley, seconded by Supervisor Vincent Moore.*

*Motion carries 4-0*

**Reports:**

**NRCS**

* Introduction of Theodore (“Ted”) Stansly, the new Grazing Specialist with NRCS. meeting. Suggestion was made that the Board do more outreach in the community to help the community become aware of what they do, perhaps advertising in the local newspapers, social media pages, word of mouth, etc. Also suggested they do some sort of event in the schools as well. Mrs. Tribue suggested getting a list of events that other Soil and Water boards have done that the Gadsden County Soil and Water Board may be able to sponsor after the AFCD Annual meeting in February.
* Gadsden County office is the only office in the State at 100%.

**FDACS** – Mr. Monroe informed Board that there is a new Commissioner of Agriculture, Mr. Wilton Simpson and he has chosen a new Ag and Water Policy Director but has not formally announced who that person will be as of this meeting. Still doing implementation with the farmers.

**ADMINISTRATIVE**

* Updating accounting software program is still in process, looking into an alternative accounting program.
* MOU (Memorandum of Understanding) will be going before the Board of county commissioners in February.
* Letter prepared for signatures adding Ms. Alday-Henderson to the CCB account.
* AFCD meeting and Supervisor training will be February 6-9, 2023, in Gainesville.
* Raffle item for the Silent Auction. Previously we donated $100. *Motion to approve $100 donation for Silent Auction by Supervisor Bryan Baxley, seconded by Supervisor Vincent Moore. Motion carries 4-0*
* Long range plan for the Board. Current plan expires in 2023. Board to review the existing Long-Range plan and make suggestions or revisions for the next five years.
* 2022 Letter of Engagement from the Auditors needs to be signed by the Chairman and returned to Auditors.
* Ellis Putnal Fund donation $150.00 and annual $350.00 for membership dues. *Motion to donate $150.00 to the Ellis Putnal Fund and annual $350.00 for membership dues for a total of $500.00 by Supervisor Bryan Baxley, seconded by Supervisor Karen Alday-Henderson. Motion carries 4-0*

**Extension:**

* Planning meeting on upcoming events.
* West Florida Livestock show first week of March
* Citrus Meeting on February 23rd.

**Old Business:**

*None*

**New Business:**

* Motion to reappoint Ralph “Shelby” Sanford as Supervisor for District 5. *Motion to reappoint Supervisor Sanford by Supervisor Vincent Moore, seconded by Supervisor Bryan Baxley. Motion carries 4-0.*
* Board welcomed new District 3 Supervisor Karen Alday-Henderson.
* Appointing Chairman and Vice Chairman. *Motion to nominate Supervisor Michael Brown as Chairman and Supervisor Bryan Baxley as Vice Chairman by Supervisor Vincent Moore, seconded by Supervisor Karen Alday-Henderson. Motion carries 4-0.*

**Correspondence:**

None

**Comments from the Audience:**  - None

**Supervisors Comments:** Supervisors and Staff welcomed the newest Board member, Ms. Karen Alday-Henderson.

Chairman Brown strongly encouraged all members especially the newest member (s) of the Board to attend the annual AFCD meeting in February in Gainesville.

**Adjournment:** *Motion to adjourn at 7:54 pm.by Supervisor Bryan Baxley seconded by Supervisor Vincent Moore.*

*Motion carries 4-0*

**Next meeting**

**Soil and Water Board Meeting 6:00pm February 20, 2023**

**Gadsden Extension Office 2140 W. Jefferson Street**

**Quincy FL 32351**