**GADSDEN SOIL AND WATER CONSERVATION DISTRICT**

## June 26, 2023

**Minutes**

***Supervisors Present:*** Michael Brown, Bryan Baxley, Karen Alday-Henderson

***Others Present:*** Pam Tribue, Danielle Williams, Staff-Gadsden Extension; Michael Felton, WD Nelson, NRCS; Stephen Monroe, FDACS

The Regular Gadsden Soil and Water Conservation District Board of Supervisors meeting was called to order at 6:08pm. The meeting was held at the Gadsden County Extension Office, 2140 W Jefferson Street, Quincy FL.

Call to order by Chair Michael Brown and Prayer by Supervisor Bryan Baxley

**Approval of Agenda**

# *Motion to approve Agenda as written by Supervisor Karen Alday-Henderson, seconded by* Supervisor Bryan Baxley, motion carries 3-0.

**Review and approval of May 15, 2023, minutes**

# *Motion to approve minutes with correction as noted by Supervisor Bryan Baxley, seconded by* Supervisor Karen Alday-Henderson, motion carries 3-0.

## Treasurers' Reports GSWCD

* As of June 26, 2023, the ending balance in the GSWCD regular account is $113,713.21.
* One item that was discussed at length was the repair of the Remlinger drill. Our initial thought was that it was covered under warranty but was advised the warranty had expired months prior. The board asked that all related information be gathered for review at the next meeting.
* The board also discussed the CD with Capital City Bank on August 10th. Pam Tribue was instructed to contact the bank to see if there was an option for a better rate of return.

# *Motion to file GSWCD Regular account for audit by Supervisor Bryan Baxley, seconded by* Supervisor Karen Alday-Henderson, motion carries 3-0.

## FDACS

* As of June 26, 2023, the ending balance in the Cost Share Contract #27701 is $11,362.52. There was discussion on what items are actually covered by FDACS. The board wants to be as informed as possible to be able to answer any questions from the community. There is not a list of covered projects but Stephen Monroe will continue to educate the board on what's available. Of course Stephen is available to answer any questions as well.
* As of June 26, 2023, the ending balance in the Technician Account Contract #26229 is

$16,648.11.

# *Motion to file the Treasure's reports for Cost Share and Technician Account Contract for audit by* Supervisor Bryan Baxley, seconded by Supervisor Karen Alday-Henderson, motion carries 3-0.

## Reports NRCS

* The Wildlife Biologist has taken a position elsewhere. It is expected that the position will be filled.
* Every participant that has signed up for a NRCS program has been funded, although a couple have cancelled.
* Has some CSP going on (cover crop).

## FDACS

Mr. Monroe provided a report detailing the Cost Share projects completed this year. The report showed the actual project, project cost and amount reimbursed. He is excited that he already has projects lined up for the new fiscal year as well. There was also discussion on what safeguards are in place to ensure producers don't get funds and not continue the program. Stephen explained that all producers sign a contract with FDACS saying they will reimburse funds (on a prorated basis) if they don't keep it three years. The technicians are tasked with verifying this every other year.

## Administrative

* Funding request to the County - Request has been sent awaiting funding.
* Annual Financial Report/2022 Audit - The audit was completed and submitted online for the Financial Report.
* Supervisor's Reference Book - Assistant Tribue is preparing a binder for all supervisors that will serve as a tool (i.e. ethics, acronyms, onboarding, Roberts Rules or Order) on day to day operations.
* State speech and poster contest - Our winner for the poster contest won third place in the state competition and unfortunately our speech contest winner was unable to attend.
* Oath of Office - The Florida Division of Elections contacted our office to advise they need Oath of Office and $10 fee for Mr. Brown, Mr. Baxley and Mr. Sanford. The minutes appointing Mr. Sanford need to be included as well.
* Long Range Plan Workshop- Will take place next meeting, July 17th at 5:30pm.
* AFCD quarterly meeting - Mr. Brown and Mr. Moore were invited to attend the AFCD quarterly meeting in Gainesville on July 6th. Mr. Moore is unable to attend but Mr. Brown will be in attendance as he serves as the Area 1 Vice-President. *Motion by Supervisor Alday-Henderson to approve the travel costs for Chair Brown to attend the AFCD quarterly meeting, seconded by Supervisor Baxley, motion carried 2-0-1 with Chair Brown abstaining to avoid conflict of interest.*

## Extension

**Danielle Williams reported:**

* Things are good at Extension.
* Citrus homeowner workshop was held last week, well attended and good information.
* Robbie is holding a Poultry workshop today and tomorrow.
* Evie Blount (4H Agent) is in the midst of summer camps.
* Asked that it be brought to her attention ifwe found snails as this has become a problem in other areas.
* Sending weekly articles to the paper to increase knowledge/awareness in the community.
* New hire from FAMU, Crystalgale Hunter, will be working with Evie and Donna to get information/education into the school system.

## Old Business

* Drill/aerator update - All of the machines have been repaired and returned.
* Pole barn update - Staff has been unable to get quotes on the additional barn needed for the equipment.
* Grant writer update - Pam Tribue will check to verify that the County has retained a grant writer. GSW is interested in this as it relates to projects they can partner with FSA and NRCS on and benefit the community.
* Hydraulic lift- This item is tabled until additional information is gathered by CED Robbie Jones and Stephen Monroe.
* Long Range Plan workshop - The board is reminded of the workshop scheduled for next month at 5:30pm prior to the regular meeting.
* April 17th meeting minutes - While reviewing the minutes it was noted that Karen Alday­ Henderson was in attendance. Upon staff review of the recording it was determined that she was out due to illness. Motion by Bryan Baxley to approve the original minutes from the April 17th that reflected Supervisor Alday-Henderson being absent, seconded by Karen Alday-Henderson, motion carries 3-0.

## New Business

* Aquatic weed control application
	+ Croley Cattle Farm-After review of the application, motion by Bryan Baxley to approve the application submitted by Croley Cattle Farm for aquatic weed control, seconded by Karen Alday-Henderson, motion carries 3-0.
	+ Tallavana HOA-A representative from the Tallavana Homeowners Association reached out regarding assistance with the pond on site. Staff was instructed to do a follow-up to get additional information and clarification.

## Correspondence

* None

## Comments from the Audience

* None

## Supervisors Comments

* Supervisor Baxley-None
* Supervisor Alday-Henderson - None
* Chair Brown asked that the following items be placed on the agenda for the next meeting
	+ security for equipment
	+ sleeves for Great Plain & Sunflower drills
	+ discussion on "Streamed" meetings
	+ board pictures

## Adjournment

*Motion to adjourn at 7:00pm.by Supervisor Vincent Moore seconded by Supervisor Bryan Baxley, motion carries 3-0.*

## Next meeting July 17, 2023 ~ 6:00pm

**Gadsden Extension Office**

2140 W. Jefferson Street~ Quincy FL 32351