**Gadsden Soil and Water Conservation District**

**July 17, 2023**

**Minutes**

***Supervisors Present****:*  Michael Brown, Karen Alday-Henderson,Vincent Moore, Bryan Baxley, Ralph Sanford

***Others Present****:* Pam Tribue; Edith Turner; Martha Mitchell; Danielle Williams; Robbie Jones Staff; Gadsden Extension; Michael Felton, and Willie Nelson; NRCS.

The Regular Gadsden Soil and Water Conservation District Board of Supervisors meeting was called to order at 6:05pm. The meeting was held at the Gadsden County Extension Office, 2140 W Jefferson Street, Quincy FL.

Call to order by Chairman Michael Brown and Prayer by Supervisor Bryan Baxley

**Approval of Agenda**

*Motion to approve Agenda as written by Supervisor Bryan Baxley, seconded by* *Supervisor Karen Alday-Henderson.*

*Motion carries 5-0*

**Review and approval of June 26, 2023, minutes.**

*Motion to approve minutes Supervisor Bryan Baxley, seconded by Supervisor Ralph Sanford.*

*Motion carries 5-0*

**Treasurers’ Reports:**

**GSWCD**

* As of July 17, 2023, the ending balance in the GSWCD regular account is $113,322.12.

*Motion to file GSWCD Regular account for audit by Supervisor Vincent Moore, seconded by Supervisor Karen Alday-Henderson. Motion carries 5-0.*

**FDACS**

* As of July 17, 2023, the ending balance in the Cost Share Contract #27701 is $82,056.29.
* As of July 17, 2023, the ending balance in the Technician Account Contract #26229 is $22,651.41.

*Motion to file the Treasure’s reports for Cost Share and Technician Account Contract for audit by Supervisor Bryan Baxley, seconded by Supervisor Karen Alday-Henderson.*

*Motion carries 5-0.*

**Reports:**

**NRCS**

* All contracts signed as of July 13, 2023 – Site visits started July 13th for 2024 contracts.

**FDACS**

* New enrollments started. Focusing on site visits for cost share.

**ADMINISTRATIVE**

* The County is requesting the proper form not a letter be submitted for funding from the County.
* Supervisor’s Reference Book – Ms. Tribue is still in the process of putting it together.
* Oath of Office – Supervisors Brown, Baxley, and Sanford to complete their Oath of Office and mail it to the State this week.
* AFCD Quarterly meeting recap Supervisor Brown attended and will give an update on his attendance.
* Annual meeting will be held at the Hilton in Gainesville. Deadline to register is August 25, 2023. Martha and Pam will be going down on Monday for a meeting prior to the Annual meeting on Tuesday.
* Service charge at Capital City Bank. CCB will be charging the service charge to the Technician account.
* CD Renewal – Looking into getting a better interest rate for our CD as we are at a very low rate of interest presently. Mrs. Tribue is requesting that the Board grant her authorization to close out and put the funds in another CD at a better rate. *Motion to check for better CD rates at Centennial & Envision Credit Union and for Mrs. Tribue to move the CD to institution with better rates by Supervisor Bryan Baxley, seconded by Supervisor Vincent Moore. Motion carries 5-0.*
* Pond Weed Control application for Karen and Edward Bass.  *Motion to approve Bass weed control application for 75% of cost of chemicals by Supervisor Vincent Moore, seconded by Supervisor Karen Alday-Henderson. Motion carries 5-0.*

**Old Business:**

* All drills are repaired. Mr. Jones to call Remlinger about the warranty policy on the drill that has expired. Lock shafts have been put on the 10’ drill. The old Sunflower drill has the acreage counter installed. Tires must be replaced on the aerator. Will get with Quincy Tire as to when that will be done. Mr. Jones wants to do a check off manual with pictures so anyone checking it in will know what to look for. Also thinking about a cleaning deposit.
* Update pole barn – Mr. Renfroe came out and gave us a quote of $7500 with the fence. Supervisor Baxley and Moore will contact their man that does pole barns to give us a quote. Mr. Jones will work with Mrs. Turner to secure quotes for the addition.

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* Update grant writer. Mrs. Tribue reported that the County does have a full-time grant writer.
* Hydraulic lift update. Transport blocks are to be kept in place, if renter returns with the locks not in place, a fee will be charged. A grease gun needs to be obtained. Mr. Munroe says he will do the greasing if a grease gun is purchased.

**New Business:**

* Equipment security. Board has requested that locks be put on the gates at the pole barn to secure the equipment and to maintain safety for the public. Board has asked that Mr. Jones or Mrs. Tribue check to see if our equipment is insured under the County policy. *Motion to purchase ample locks for the gates made by Supervisor Vincent Moore, seconded by Supervisor Ralph Sanford.*
* “Live meetings” – Chairman Brown says he will go before the County Board to request live meetings for the Soil and Water Board meetings. Chairman Brown will report on the results at the next meeting.
* Board pictures – Put a picture of the Soil and Water Board and a short description of what the Board does in the local newspapers. Board photos to be done at the next Board meeting. Mr. Jones would also like to put the Board pictures on the wall of the Extension.
* Meeting time change. Staff of the Extension office has requested that the time for the Board meeting be changed from 6:00pm to 5:00pm to 5:30pm. *Motion to change time to 5:15pm to begin at the next meeting September 18, 2023, once all proper parties are notified by Supervisor Vincent Moore, seconded by Supervisor Karen Alday-Henderson. Motion carries 5-0*

**Correspondence:**

* None

**Comments from the Audience:**

* None.

**Supervisors Comments:**

* Chairman Brown gave his comments on the AFCD meeting attended.

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**Adjournment:** *Motion to adjourn at 7:41 pm.by Supervisor Vincent Moore seconded by Supervisor Karen Alday-Henderson.*

*Motion carries 5-0*

**Next meeting**

**Soil and Water Board Meeting 6:00pm August 21, 2023**

**Gadsden Extension Office 2140 W. Jefferson Street**

**Quincy FL 32351**